

Department of Obst & Gynae
Pt. B.D. Sharma Postgraduate Institute of Medical Sciences, Rohtak

Recruitment of temporary post


Applications are invited for the following temporary positions at ICMR sponsored project titled "Development, Implementation & Evaluation of Protocolized Cardio-Obstetric Care in improving maternal cardiac, Obstetrics and fetal outcomes of pregnant women with heart disease in India". **Last date for applying for the post is 02.07.2024.**

in the department of Obst & Gynae at Pt.B.D.S. PGIMS, Rohtak:

Sr. No	Number of the Post	Remuneration	Criteria Modified for the NPAC India Study
1	Project Technical Support 1 (One Post)	Rs. 18000+HRA as applicable per month	<ul style="list-style-type: none">- Bachelor's Degree public health/social science/life sciences/ health care management or related field from a recognized institute /university.- Ability to read, write, communicate and type in English- Ability to use Microsoft Excel, Word and Power Point- Ability to communicate, read and write in local language. Preference may be given to <ul style="list-style-type: none">- Experience in data collection, data analysis, data monitoring etc.

Job Description

1. Assist the site Principal Investigator in Screening for potential Participants and getting consent and recruit participants for the study at the guidance of site Principal Investigator .
2. Assist the site p[principal Investigator in filling offline and online case report forms.
3. Participate in the weekly online monitoring meetings organized by the central coordination site.
4. Being a single point of contact for staff from the central coordinating site.
5. Coordinate with the obstetrics and Cardiology teams of the participating site to ensure the study protocol is followed.
6. Maintain all required records related to the study.
7. Assist the PI In organizing follow up visits of the participants.
8. In addition to the above, any other job pertaining to the study as informed periodically by the central coordinating site and site Principal Investigator.


24.6.24

Department of Obstetrics & Gynaecology, Pt B.D.S. PGIMS, Rohtak, Haryana

Applications are invited for the post of Project Technical support

Terms and conditions:

1. The candidate must come with 2 passport-size photographs, all original documents, and one set of photocopies of relevant, for the interview.
 2. The above post is temporary and terminable on one month notice from either side
 3. The duration (tenure) of the project one year from the date of appointment or more depending upon the requirement of project
 4. Incomplete applications or applications received after due date will not be considered
 5. Screening will be done on the basis of suitability of the candidate as per the project requirement.
 6. Only shortlisted candidates will be called for interview.
 7. No enquiries shall be entertained in this regard after due date.
 8. No TA/DA will be admissible to appear in the interview
 9. All educational professional and technical qualification should be from a recognized Board/ University and full-time
 10. Selection will be based on premerit and interviews
 11. If the applicants are over 20, a test will be conducted by the undersigned Department
 12. The work and conduct of all shall be evaluated per month
 13. Experience in association with research projects will be preferable
 14. The place of work will be the Department of Obstetrics & Gynaecology and Cardiology
 15. Applications complete in all respects with the supporting document in a single PDF file in the prescribed format to be submitted by email to: deptofobsgynaepgims@gmail.com
- Last date of receipt of applications is 2nd July 2024. 5 pm.
16. Venue of the interview: Committee Room, Director Office, PGIMS, Rohtak
 17. Time and date of interview: at 05/07/2024 at 3:30 pm.

Vandana

Puspa Sahni
29.6.24

FORMAT FOR APPLICATION

1. Name of the Post:

2. Advertisement File No. & Date:

3. Name of the Candidate:

4. Father's Name:

5. Date of Birth:

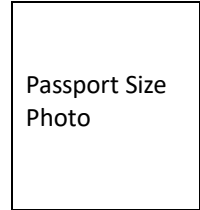
6. Age/ Sex:

7. Permanent Address:

8. Address of Correspondence:

9. Email Address:

10. Phone No. Mobile Landline No.



11. Qualification from High School and above:

Sr No.	Qualification	Name of Board/University	Year of Passing	Percentage of Marks

12. Experience (Post Qualification):

Sr No.	Post	Name of the Institution	From (DD/MM/YY)	To (DD/MM/YY)	Total Experience	Duties & Responsibility

I hereby declare that above information provided by me is correct to my knowledge and belief.

(Signature of the Candidate)

Enclosures attached: - 1. 2. 3.