PT.B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

No. UHSR/Exams/AE-I/II/23/11838-12000
Dated:- 18.07.2023

To

The Director/Principals of Medical, Dental,
Nursing, Ayurvedic, Homeopathy, Pharmacy and
Physiotherapy Colleges affiliated to
Pt. B.D. Sharma University of Health Sciences, Rohtak.

Sub:-   **Regarding timely submission of examinations forms.**

In continuation of this office letter No. UHSR/Exams/21/13259-376, No. UHSR/Exams/22/16740-857 and No. UHSR/Exams./Misc./21/4209 dated 08.11.21, 16.08.22 and 10.03.2023.

The Principals/Directors of the respective Colleges/Institutions are responsible to fill online examination forms, to decide the eligibility of the students and to submit an undertaking that the students whose examination forms are being filled in, are eligible to appear in the examinations, but even after repeated correspondence in this regard, the Colleges/Institutions are not following the instructions and frequently forward the requests of the students to consider their offline forms after the expiry of last date of filling in online examination forms with late fees.

The liability and accountability of delay in filling in online examination forms is being put on the students while the Colleges/Institutions themselves are responsible and accountable for not filling in the online examination forms of all eligible students with in the stipulated period.

This has been viewed seriously by competent authority and you are again instructed not to send the students personally to the University for executing their work and avoid harassment to the students. In future, the University will not entertain the students who come directly and all correspondence made by the colleges concerned shall be entertained only.

As per the University ordinance & instructions from the competent authority, the request to accept the offline forms may not be considered in future. So, all concerned are directed to follow the instructions regarding timely filling up of online forms.

This is for strict compliance.

Sd/-
Controller of Examinations